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Office Memorandum • UNITED STATES GOVERNMENT

TO : Assistant Director, Research and Reports

DATE: 21 March 1952

FROM : Chief, Reports Division

SUBJECT: Reports on Personnel Requirements and EIC and ONE Support

1. The attached reports were submitted about a month ago. These copies are provided for your information in the event you have not previously read them. If you are already familiar with them, you may wish to retain them for reference.

25X1A9a 2. The report on EIC and ONE support was approved by Dr. Millikan and is currently in the hands of [REDACTED] who is considering the possibility of putting out the substance of it as an office regulation or as part of a regulation covering project initiation and control in general.

25X1A9a 3. The report on Personnel Requirements was forwarded to S/Ad by Dr. Millikan. I understand that a decision on it cannot be made until the over-all T/O is established. Since this report was submitted, our Editorial Assistant [REDACTED] has resigned from CIA, thus reducing further the strength of the editorial branch.

4. As I have indicated in my memorandum on personnel, the possible reduction in the over-all T/O will not materially affect the estimate that I have made. The simple fact is that D/R is very much understaffed for the minimum job it is likely to be called upon to do.

5. Quite as important as the review of publications is the coordination of research and production within ORR. This area has been inadequately covered by the very limited staff available for it. Dr. Millikan and I have discussed it a number of times and, I believe, are agreed on the nature and importance of this function. An important initial step in the development of this significant operation is the appointment of a highly qualified economist with strong administrative ability as chief of the branch. It should be a person with whom the AD/RR could work with confidence and to whom considerable responsibility could be delegated.

6. I shall be happy to discuss, at your convenience, any aspect of either of these reports or brief you on any other problems falling under the cognizance of the Reports Division.

25X1A9a [REDACTED]

Attachments:

Memo to AD/RR from Chairman, Committee on EIC and ONE Support, re Report and Recommendations, dated 14 February 1952, with attachments A. EIC Projects and B. ONE Projects

Memo to AD/RR from Chief, D/R, re Personnel Requirements dated 14 February 1952, with attachments A. Personnel on Board in Authorized T/O, 7 Feb 1952,

B. Proposed Table of Organization, 25 Aug 1951, and C. Proposed Table of Organization, 14 Feb 1952.

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Distribution: O&I - Addressee

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